ZAYED COLLEGE FOR GIRLS APPLICATION FOR ENROLMENT

Date of Application	Intended start date	Level enrolling for	Date of Birth
First Name	Family Name	Preferred Name (if different from given name)	
Current school attended in New Zealand (if applicable)		Last school attended overseas (if applicable)	
Student Email address		Student Mobile Phone	
Has the student been stood down, suspended or expelled from a previous school? YES/NO (Circle one) If you answered Yes, please give a reason: (please mention the name of the school and year)			
Mother/Guardian/Caregiver (circle as appropriate)		Father/Guardian/Caregiver (circle as appropriate)	
Name		Name	
Address		Address	
Home Phone		Home Phone	
Cell Phone		Cell Phone	
email address		email address	
Occupation		Occupation	
Work Phone		Work Phone	
Siblings who are (or have been) at Zayed College for Girls			
Emergency Contacts – must not reside at the same address as primary parents/guardians			
Emergency contact Name(s)		Email	
Relationship		Mobile Number	
Home Phone		Occupation	

This section must be filled if you have shared custody - circle one or NA if not applicable			
Who has Custody Rights?	Both Parents Mother Only Father Only Other (specify name and relationship)	During the school week, the student lives with?	Both Parents Mother Only Father Only Other (specify name and relationship)
Evidence of any Custody Arrangements (if applicable). Is there any further information the school should be aware of to support the student's physical and emotional safety?			

Directions For Correspondence / Communication The school communicates with parents through **Skool Loop** and emails. Skool Loop can be downloaded from the Play store. As family structures can vary, the following information is requested to ensure that correspondences are sent to the correct family members.			
Send copy of Reports to: (circle one)	Both Parents Mother Only Father Only	Send copy of Accounts to: (circle one)	Both Parents Mother Only Father Only

Ethnic group(s) may declare 3, list in priority order			
Iwi(s) may declare 3, list in priority order			
Home Language	Other languages spoken		
If born in New Zealand *Note: Since 1 January 2006, a child born in New Zealand is not automatically considered a New Zealand citizen if the parents are not New Zealand citizens*			
New Zealand Citizenship (NZ passport/birth certificate number)			
Country of birth:	Country of citizenship:	Passport Number:	Expiry date:
Date of arrival in NZ (Enter into Kamar)	**Has the student entered NZ as a Refugee?** YES /NO. If answered YES please enter your **National Identity Card Number**		
A valid **NZ resident's Visa** Serial Number and expiry date	A valid **Student Visa** Serial Number and expiry date (linked to a parent work visa)	**Valid Parent Work Visa** Serial Number and expiry date	

HEALTH INFORMATION - To help us care for your daughter, please answer the following questions about her health.		
Vision loss (specify details). Does she wear glasses or contact lenses?		
Hearing loss (specify details). Does she wear a hearing aid?		
If your daughter takes Saibutol (Ventolin) for her asthma, do you permit for this to be given as an initial first aid measure for an asthma attack?	Yes	No
Any other medical condition or disability? Has your daughter had any serious past illnesses or accidents /surgeries?	Yes	No
Any allergies? Please list:		
Do you allow your daughter to see the school Nurse? Yes / No		
In the event of an accident or emergency where the school is unable to contact the parent or guardian, or if the accident is deemed serious, **I/We give permission for the school to call an ambulance**. I/We understand that **any associated costs will be our responsibility**. Parent / Caregiver signature _____ Date: _____		

DECLARATIONS

TRIP PERMISSION (EOTC) A DETAILED COPY WILL BE GIVEN TO YOU TO READ AND KEEP

I/We have read, understood, and agree to the *Education Outside the Classroom* document and have received a copy.

Zayed College for Girls values the importance of providing students with a variety of learning experiences, some of which take place beyond the classroom and may involve a certain level of risk.

I/We give permission for my/our daughter to participate in **lower-risk Category A and B EOTC events** while she is a student at Zayed College for Girls. These may include local pedestrian trips such as cross country events, visits to the public library, and similar activities.

I/We understand that **individual permission will be sought for events involving transport**.

I/We confirm that we have provided the school with current medical, supervision, and learning information through the enrolment form, and we will make every effort to keep this information up to date.

Parent / Caregiver signature _____ Date: _____

ACKNOWLEDGMENT AND AGREEMENT TO BEHAVIOUR MANAGEMENT POLICY - A DETAILED COPY WILL BE GIVEN TO YOU TO READ AND KEEP

I/We have read, understood, and agree to the Behaviour Management document, and confirm that we have received a copy.

We understand that the purpose of this policy is to encourage high standards of **Akhlaq (**أخلاق**)** — manners and character — among students, in accordance with Islamic teachings. This is to help them reach their full potential within a healthy, safe, spiritual, and caring environment.

I/We agree to obey and respect the school rules and expectations. I/We also understand that the examples of behaviours and consequences mentioned in the policy are indicative only. Additional or alternative consequences may be applied based on the overall situation and at the discretion of the staff.

Parent / Caregiver signature _____ Date: _____

ACKNOWLEDGMENT OF ATTENDANCE DUES COMMITMENT

I understand that the attendance dues for Zayed College for Girls are set at **$300.00 per year** for each student. I acknowledge and accept the financial responsibility to pay the **$300.00 attendance dues annually** for each year my daughter is enrolled at Zayed College for Girls.

I understand that, by law, the Proprietors are responsible for collecting these attendance dues, and that all revenue from attendance dues is **exclusively used to improve the school's buildings and facilities**. I also acknowledge that the amount of attendance dues has been **approved by the Ministry of Education**.

Parent / Caregiver signature _____ Date: _____

PHOTOGRAPH/MEDIA CONSENT

I **DO / DO NOT** (please circle one) give permission for photographs including my daughter to be used in the **Zayed College for Girls** prospectus, newsletter, website, or other promotional materials.

Parent / Caregiver signature _____ Date: _____

Updated 28 August 2025

CYBERSAFETY - STUDENT USE AGREEMENT. A DETAILED COPY WILL BE GIVEN TO YOU TO READ AND KEEP

I/We have read, understood and agree to the Cybersafety Student Use document and have received a copy.

- I am aware of the expectations, behaviours and values required of me when I use digital technologies at school, any online tools and platforms, and the school's systems and network. I understand these apply to all devices used at school whether they are owned by school or if it is my personal device.
- I understand I have the right to use and experience online environments and digital technologies in positive ways and that others do also. With these rights, come responsibilities.
- I understand and agree to support and uphold these expectations and responsibilities outlined in the agreement.
- I know that if my actions or behaviours do not align with the User Agreement there may be consequences. The school behaviour Management will be followed which may include the loss of access to the internet on school owned devices or personally owned devices used at school.

SECTION FOR STUDENT TO COMPLETE AND SIGN

My responsibilities include:

- I have read the Student Cyber Safety at **Zayed College for Girls** documentation carefully
- I will follow the cybersafety rules and instructions whenever I use the school's computer network, Internet access facilities, computers and other school ICT equipment/devices
- I will also follow the cybersafety rules whenever I am involved with privately-owned ICT devices/equipment on the school site or at any school-related activity, regardless of its location
- I will avoid any involvement with material (including that which is computer-identified as 'denied access') or activities which could put at risk my own safety, or the privacy, safety or security of the school or other members of the school community
- I will take proper care of computers and other school ICT equipment/devices. I know that if I have been involved in the damage, loss or theft of ICT equipment/devices, my family may have responsibility for the cost of repairs or replacement
- I will ask the relevant staff member if I am not sure about anything to do with this agreement.

I have read and understood my responsibilities and agree to abide by this Cybersafety - Student Use Agreement. I know that if I breach this use agreement there may be serious consequences.

Print FULL Name of student: .....

Signature: ..... Date: .....

SECTION FOR PARENT / LEGAL GUARDIAN / CAREGIVER TO COMPLETE AND SIGN

My responsibilities include:

- I have read the Student Cyber Safety at **Zayed College for Girls** documentation carefully and discussed it with my daughter so we both have a clear understanding of my daughter's role in the school's work to maintain a cybersafe environment
- I will encourage my daughter to follow the cybersafety rules and instructions
- I will contact the school if there is any aspect of this use agreement I would like to discuss.
- I understand and agree to the fact that, at no cost to myself, my daughter will be given internet access and an email account for educational use.

I have read this Cybersafety Use Agreement document and am aware of the school's initiatives to maintain a cybersafe learning environment, including the responsibilities involved.

Parent/Legal Guardian/Caregiver (Please circle which term is applicable.)

Print FULL Name of parent: .....

Print FULL Name of student: .....

FULL Parental Signature: ..... Date: .....

PERSONAL DEVICE ACKNOWLEDGMENT

I understand that my daughter is expected to bring a suitable device, such as a **Chromebook or laptop**, for use in class at Zayed College for Girls.

I acknowledge that **computers and other technology** at Zayed College for Girls are to be used strictly for **educational purposes**. Misuse of ICT equipment will result in **disciplinary action and the loss of ICT privileges**.

I also understand that any **personal devices** brought into the College are subject to the same usage agreements as College-provided ICT equipment and may be **confiscated if used inappropriately**.

Zayed College for Girls is **not responsible for any loss or damage** to personal devices, including mobile phones,

Parent / Caregiver signature _____ Date: _____

CONSENT FOR COLLECTION AND USE OF PERSONAL INFORMATION

I agree to **Zayed College for Girls collecting personal information** about my daughter(s). I have been informed by the College that the information I provide will be used for the following purposes:

- Maintaining student records
- For the accounting purposes of the Zayed College for Girls Board of Trustees
- Providing data for NZ Qualification Authority (NZQA) assessment requirements
- Supporting access to Special Education Services

I understand and accept that this information may also be used later for statistical and/or research purposes, and I consent to its use in that context. I acknowledge that if the information is published, it will not identify me or my daughter(s) in any way.I further understand that all personal information provided will be securely held at the offices of Zayed College for Girls, Westney Road, Māngere, Auckland.

Parent / Caregiver signature: _____ Date: _____

PARENT/GUARDIAN AND STUDENT AGREEMENT

By signing below, you acknowledge and agree to the following:

- As a **Parent/Guardian**, I understand that as a condition of enrolment, I will ensure that my daughter maintains **regular attendance** and adheres to the school's **special character**, including its expectations regarding **curriculum, uniform, communication, code of behaviour, policies, and procedures**.
- As a **Parent/Guardian**, I hereby make an application to enrol my daughter and **certify that the information provided is true and correct**.
- As a **Parent/Guardian**, I undertake to meet all **financial commitments** as outlined in the school's financial agreement.
- As a **Student**, I undertake to **respect and follow the school's special character**, including the **code of behaviour and school rules**.

Parent/Caregiver Signature: _____ **Date:** _____

Student Signature: _____ **Date:** _____

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