

ZAYED COLLEGE FOR GIRLS

Educate a woman, educate a nation



STUDENT HANDBOOK

2022

Dedication

All praise is to Allah Almighty, the most Merciful and the most Beneficent.

We dedicate this effort and the efforts yet to come to our parents. Their love, guidance and prayers have always accomplished us in all our tasks. Whatever we are today is just the result of their prayers for us, and all our achievements belong to them first.

Introduction

We trust that you will enjoy your time at Zayed College for Girls and encourage you to take advantage of the wide range of opportunities on offer.

Zayed College for Girls provides a holistic range of opportunities with an emphasis on nurturing the Islamic character of our students. The key to success in school is for students to be involved and to make the most of these opportunities.

Information on how the school operates is contained in this booklet and it will be a useful reference book for both parents and students.

Along with the personal interview all new students have with a member of the senior staff, the booklet will assist you to develop an understanding of the systems and structures operating within the school. If you have any additional queries after reading this, please do not hesitate to contact us.

You have enrolled in a school that encourages students to succeed and be the best they can be. I trust that you will enjoy being part of our school family and take advantage of the opportunities that are available to members of our community.

COMMENCEMENT OF SCHOOL YEAR 2022

SCHOOL STARTS ON WEDNESDAY 2 FEBRUARY 2021 AT 8.30AM

Monday 24 January
8:00am – 4:00pm

Office opens and available for enrolments

Friday 28 January
10.00 a.m – 2.00 pm

Orientation Day. All new students commencing school in 2022.

9am to 3:30pm

Course confirmation for Years 11 to 13

Monday 31 January

Public Holiday - Auckland Anniversary Observance

(Because Auckland Anniversary falls on a saturday, the Public Holiday is observed on Monday).

Tuesday 1 February

Teacher Only Day

Wednesday 2 February
8:30am – 3:30pm

First day back for all students Year 7 -13

Mihi Whakatau (welcome) for new students and their whanau. See inside for procedure.

Friday 4 February
5:00 pm – 8:00pm

All parents and caregivers, old and new, are invited to join us for a meet and greet, parent information evening and sausage sizzle.

Monday 7 February

Public Holiday – Waitangi Day Observance

(Because Waitangi Day 6 February falls on a Sunday, the Public Holiday is observed on Monday).

We are Summer loving our school app!



Simple free download:
In Google Play and App Store search 'Skool Loop' and choose our school once installed.



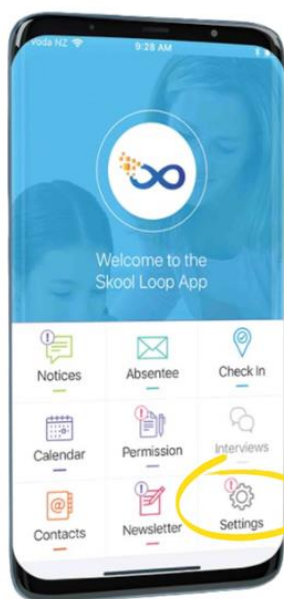
Downloading the Skool Loop app - a step by step guide

Once you have downloaded the Skool Loop App, via either your Google Play or App store, please follow the below instructions to select your school -

- Open the Skool Loop App - you will land on a welcome page.
- Click the 'Select your schools' this will bring you to a menu you can either search your school or follow the country/region prompts.
- Once you reach your school, select it with the tick on the righthand side.
- Tap the 'select schools' button in the top right corner.
- Tap the big orange choose button. This will load your school and bring you to the settings page.
- Subscribe to the groups that are relevant to you, then click the 'go back' button on your phone, which will bring you to the main screen of your schools app.



HOW TO SUBSCRIBE TO NOTICE GROUPS



TO JOIN YOUR SKOOL LOOP APP NOTICE GROUPS, SIMPLY FOLLOW THE STEPS BELOW:

- > Go to the 'Settings' tile in the bottom right hand corner of the Home Screen
- > Go to 'Subscribe to groups'
- > Tap to select the group/s you would like to receive notifications from
- > You're good to go - you will now receive all notices sent to the groups you have subscribed to

COMMUNICATION

Communication between parents and schools is integral to effective parent – school partnership.

We communicate to parents via email, our website and our app Skool Loop.

Notice groups are for notices sent to specific year levels and general is for whole school notification. Please include general in your selection.

Please download the app today!

NEED MORE INFO?

Call Skool Loop Aus on 1800 203 493
Call Skool Loop NZ on 0800 238 379



MIHI WHAKATAU 2022

WELCOME PROTOCOL FOR MANUHIRI (VISITORS)

Assalamu Alaikum wa Rahmatullahi wa Barakatuhu
Tena koutou, tena koutou, tena koutou katoa.

This ceremony is our way of welcoming our new students and families to Zayed College for Girls.

PROCEDURE FOR THE MIHI WHAKATAU

The manuhiri will gather together inside the gym foyer until they are called into the main school building to the atrium with a karanga.

The tangata whenua (staff and students) will be seated facing the manuhiri to welcome them.

A karakia and mihi will be made by representatives and the Principal of Zayed College for Girls. Then the tangata whenua will stand and sing a waiata to tautoko the speaker's message. The group will sit down.

A Representative of Zayed College for Girls will close the mihi and invite the manuhiri to shake hands with the tangata whenua.

This concludes the whakatau and signifies the coming together of the manuhiri and the tangata whenua.

Tea/ coffee and biscuits will be made available to the parents as the children go to their classes.

GLOSSARY	
Aotearoa	New Zealand
Tamaki Makaurau	Auckland
Tangata Whenua	Describes the people of a particular locality, or as a whole as the original inhabitants of New Zealand.
Manuhiri	Visitors
Tikanga	Protocols, customs
Whakatau	(a greeting to settle) similar to Pōwhiri but less formal, with the main difference being that Pōwhiri usually occur on a marae where as Mihi Whakatau may be in other locations such as a school or workplace, and may not feature a karanga (call), response or waiata.
Mihi	Welcome speech
Karanga	Call / summons
Karakia	Prayer
Waiata	song
Tautoko	support

SCHOOL UNIFORM

The Zayed College for Girls School uniform is compulsory for all year 7-13 students. We encourage our students to wear their uniform with pride.

The uniform is purchased from NZ Uniforms.

Address: 5/20 Lambie Drive, Manukau, Auckland

Phone: (09) 950 6747 / 0800 698 643

Open Hours of [NZ Uniforms](#)

- Monday to Friday 9:00am - 5:00pm
- Saturday 9:00am - 1:00pm
- Sunday Closed

NZ UNIFORMS ARE OPEN FROM 5 JANUARY 2022

The following is the school uniform of Zayed College for Girls. Uniform excluding PE, have our logo on them and are school regulation:

IMAGE
COMING SOON

Zayed College Fleece Maroon
Product Code: **ZAY3FJ**

\$65.00 (GST Inc.)

[Click for options](#)



Zayed College Sideline Jacket
Product Code: **ZAYC5110M**

\$100.00 (GST Inc.)

[Click for options](#)



Zayed College Girls Ankle Length Skirt
Product Code: **ZAYANGELICA**
Girls Ankle Length Skirt Black

\$85.00 (GST Inc.)

[Click for options](#)



Zayed College Cardigan
Maroon/Black
Product Code: **ZAYCARDIGAN**

\$65.00 (GST Inc.)

[Click for options](#)



Zayed College for Girls Blazer
Product Code: **ZAYMAPLE**
Girls Blazer Black/Maroon Piping

\$195.00 (GST Inc.)

[Click for options](#)



Zayed College Long Sleeve Blouse White
Product Code: **ZAYS29520**

\$55.00 (GST Inc.)

[Click for options](#)

(i) Uniform

White long sleeved blouse with a black skirt, long black socks, black tights, plain black shoes (no sports shoes), maroon cardigan and/or jacket.

(ii) Formal Uniform

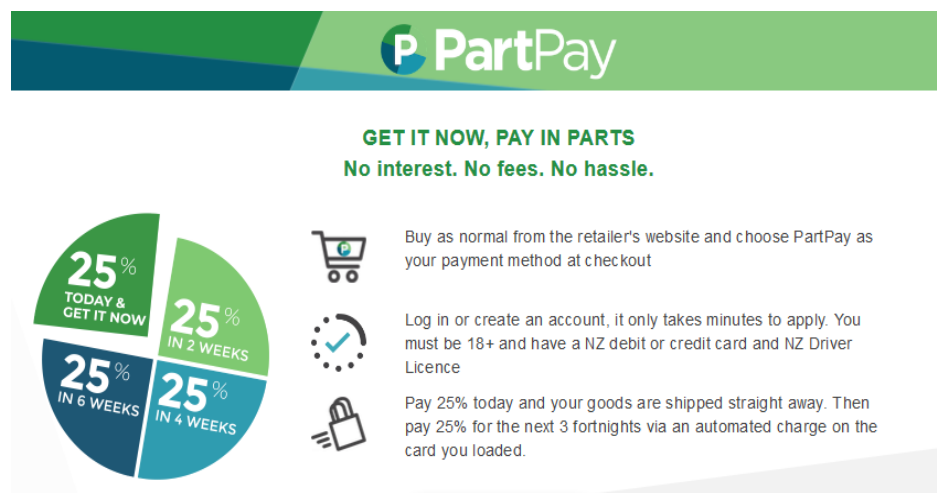
Senior students may wear the school blazer on special occasions.

(iii) Physical Education

White T-shirt and black track pants, sport shoes. For swimming you will need a swimming cap, goggles, rash top and rash pants. Islamic swimwear is allowed.

Non-regulation uniform is not to be worn including jackets. The exceptions are white skivvies or white singlets under the school blouse.


Regulation refers to items with the school logo. NZ Uniforms also offer Interest free PartPay. Read about it [here](#).





PartPay

GET IT NOW, PAY IN PARTS
No interest. No fees. No hassle.

25% TODAY & GET IT NOW
25% IN 2 WEEKS
25% IN 6 WEEKS
25% IN 4 WEEKS

 Buy as normal from the retailer's website and choose PartPay as your payment method at checkout

 Log in or create an account, it only takes minutes to apply. You must be 18+ and have a NZ debit or credit card and NZ Driver Licence

 Pay 25% today and your goods are shipped straight away. Then pay 25% for the next 3 fortnights via an automated charge on the card you loaded.

School scarves are available from the school office.

Year 7 to Year 10: Regulation white pull-on scarf - \$20.00

Year 11 to Year 13: Regulation black pull-on scarf - \$20.00

SHOES

Plain Black leather school shoes.

Suede shoes, sports shoes, slip on shoes, boots or shoes with heels are not to be worn.

Below are recommended images of proper school shoes.



Closed footwear must be worn by students, when directed by teachers to do so, in potentially hazardous areas, such as Science Laboratories and Technology workshops.

Sports shoes are only to be worn for PE.

GROOMING

All such uniform shall be kept clean, tidy and in good repair and worn correctly at all times. Socks must be pulled up. Shoes need to be kept clean and polished.

Jewellery such as rings, nose rings and bracelets must not be worn. Small flat nose studs are allowed but not encouraged.

Watches are allowed however connected wearable watches are not. Technology use agreement rules will apply here.

HEALTH & PHYSICAL EDUCATION

Physical Education is compulsory for all students from Year 7 to Year 10. Students are expected to provide and change into the following gear at the start of each lesson:

- * black tracksuit pants
- * plain white T-shirt
- * Sports shoes

On completion of the lesson the students will change back into their full school uniform.

We seek your cooperation in ensuring that the students bring the correct gear and participate as best they can. PE gear is also required on mufti days.

*Students will need to keep their PE gear in a sports bag, this is separate from their school bag along with a towel and deodorant.

If a student cannot participate in a lesson due to illness or injury, then a note must be supplied by a parent /guardian before the lesson commences. A note must also be presented to the teacher if the student does not have the correct PE gear. ALL items of PE gear must be named.

We encourage students to participate to the best of their ability in all lessons.

SKOOL LOOP IS OUR PREFERRED FORM OF COMMUNICATION. DOWNLOAD THE APP TODAY!



Stay “in the loop” in 2020 with our school app!

Events | Cancellations | Notices
Newsletters | Permission slips
Instant notifications | Absentees
Parent Teacher Interviews

Simple free download:
In Google Play & App Store search 'Skool Loop' & choose our school once installed.

SCHOOL FEES/ COSTS

The Board endeavours to keep fees to a minimum. We have a fairly flexible payment system so that payments may be made by automatic transfer over the year, or paid at the school office in one transaction.

School Attendance Dues are \$300 per child per year and are compulsory and is a condition of enrolment.

Note: These fees are for New Zealand students only. International students should refer to the website for details.

Materials Fees:

These are paid in those subjects where materials are used such as **Senior Art Boards**.

Subject fees vary depending on the subjects your child takes and the various contemporary teaching and learning and activities or trips they are involved in. Details will be available in the subject overview in the first week of Term One.

If your daughter is taking photography at L2 or L3, they will need Adobe Photoshop on their personal laptops. See Stationery list.

Sports Fee: A fee may be charged for extracurricular involvement in sports. This fee may cover part of the cost of ground hire, transport to and from venues, affiliation entry fees and equipment.

DAILY SCHEDULE

Monday Bell Schedule		Tuesday to Thursday Bell Schedule		Friday Bell Schedule	
Assembly	8.30 -9.10	Form Class	8.30 – 9.00	Surah Al Kahf	8.30 - 8.40
P1	9.10-10.05	P1	9.00 – 10.00	P1	8.40 – 9.30
P2	10.05 -11.00	P2	10.00 – 11.00	P2	9.30 – 10.20
Interval	11.00 – 11.20	Interval	11.00 – 11.20	Interval	10.20 – 10.40
P3	11.20 –12.20	P3	11.20 – 12.20	P3	10.40 – 11.30
P4	12.20 – 1.20	P4	12.20 – 1.20	P4	11.30 – 12.20
Adhan & Wudu	1.20 – 1.30	Adhan & Wudu	1.20 – 1.30	P5	12.20 – 1.10
Salat	1.30 – 1.50	Salat	1.30 – 1.50	Lunch	1.10 – 1.50
Lunch	1.50 – 2.30	Lunch	1.50 - 2.30	Adhan & Wudu	1.50 – 2.00
P5	2.30 – 3.30	P5	2.30 – 3.30	Salat	2.00 – 2.30

*Adhan, Wudu and Salat times are subject to daylight saving.

The School Office is open from 8.00am - 4.00pm Monday to Friday.

The school week is from 8.30am - 3.30pm Monday to Thursday.
and 8.30am – 2.30pm on Friday.

Students are asked not to arrive before 8:00am and are asked to leave the grounds by 3:45pm unless involved in an official school activity with a teacher.

SCHOOL RULES

The rules in the classroom are designed to ensure everyone has the opportunity to learn. There is a full version of the behaviour management guidelines on our website but the following gives you an idea of our priorities:

- Be at class on time
- Follow directions the first time
- Be prepared for class
- Use equipment correctly
- Complete homework properly
- Do not swear or put down others
- Give everyone a 'fair go'
- Respect the school environment
- Respect your own property and the property of others
- Wear the uniform properly
- No physical or verbal abuse or bullying
- Play fair in school related activities

School rules are for the benefit of the whole community. The consequences of disregard for the classroom or school rules are as follows:

- (a) In the case, for example, of
- Incorrect uniform / uniform badly worn
 - Homework not properly done
 - Chewing
 - Lateness without an excuse

The possible consequences will be

- Detention
- Daily report
- Reflective conversation
- Behavior management contract

(c) The degree of misbehavior may result in students being stood down - especially for offences involved with violence, whether physical or verbal.

(e), any extremely serious incidents of the above could result in suspension.

ATTENDANCE – every day matters

Regularly attending school really matters, right from the first days at primary school to the end of secondary school.

Children and young people need every opportunity to learn and participate in school. Attending school is key to setting our young people up for life, as well as being required by law. If your child is under 16 years old, they must go to school every day, unless they are sick.

Getting a qualification is one of the main building blocks for success, and regular attendance at school makes all the difference.

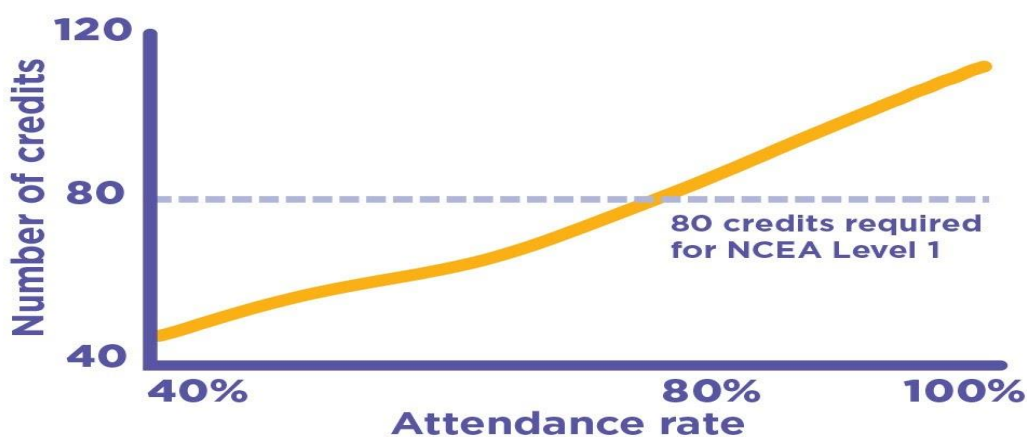
If a child or young person stops attending school regularly, it becomes harder for them to stay connected to school friends and teachers, and harder to catch up with work they have missed.

RESEARCH ABOUT ATTENDANCE

A Year 11 student who attends school every day has about a 90% chance of achieving NCEA Level 1, but this drops to a 1-in-5 chance if they only turn up at school half of the time.

Attendance in Year 10 is important for attainment in NCEA
This graph shows the relationship between attendance in year 10 and attainment in NCEA level 1.

Relationship between attendance and attainment (Level 1 credits)



Source: [He Whakaaro: What is the relationship between attendance and attainment?](#)

EVERYONE HAS A ROLE TO PLAY

Parents, families and whānau, as well as teachers and school leaders, can work together to make sure that every child and young person is engaged and actively involved.

This means making sure the school is providing a positive learning environment that values every child and young person, and any issues are addressed so that children and young people attend school regularly.

ABSENCES AND LATES

All students are required to attend the school through all hours on all days in which the school is open.

No holiday leave during term time will be granted. All leave requests, including but not limited to representative commitments at regional or national competitions, family bereavements, and extraordinary circumstances, must be written and sent to the Principal at:

papincipal@zayedcollege.school.nz

No student is to leave the school grounds during school hours unless:

- She has brought a letter or an appointment card to the office at the beginning of the day. She will then be provided with an approval slip, allowing her to formally sign out at the office prior to leaving the school or;
- For medical reasons, when the office has contacted the parents or;
- on authorised school activities and accompanied by a teacher.

When a student with siblings is collected for the above reasons then alternative arrangements must be made for the collection of the remaining siblings. Disruption of your children's learning is discouraged.

If a student is going to be late, they must report to the office and sign in. Students will need to have a legitimate reason for being late. The Dean will monitor ongoing lateness.

The school has a responsibility to see that students attend school regularly but parents have a key role to play. We rely on parents to keep us informed on the day the student will be absent explaining the reason and how long you anticipate they will be away.

Download our school App on your phone. You can inform us here of absences and we can keep you up to date with notices and newsletters.

Download Our School App

- **Events • Cancellations • Notices**
- **Absentees • Parent Teacher Interviews**
- **Instant Messages • Permission Slips • Newsletters**

Simple free download:

In Google play & App Store search '**Skool Loop**' & choose our school once installed.



THE PASTORAL CARE SYSTEM

We are a caring school that meets the needs of individual students. Our fully integrated Pastoral Care System plays a key role in student wellbeing – ensuring that your child is settling in to school life and receives all the support and advice they need. We encourage parents to make contact with the school if they have any concerns. Parents are also informed when there are concerns about their child's behaviour or wellbeing.

DIGITAL TECHNOLOGY

Zayed College for Girls is in the initial phase of becoming a BYOD (Bring Your Own Device) environment for all staff and students. Students are requested to bring a digital device suitable for learning to school each day when required.

Personal devices are to be used for learning purposes only.

Zayed College for Girls has developed and will maintain procedures around the safe and responsible use of the internet and related technologies (ICTs).

We aim to minimise and manage the challenges that may be experienced by students, teachers and the wider school community. Incidents that arise will be dealt with in accordance with the school's Behaviour Management Plan as the focus will be on the behaviour rather than the technology itself.

FAMILY ZONE

We have partnered with Family Zone to roll out changes to our cyber safety measures at school to ensure that all students are protected on the internet, no matter what device they are on or what network they are using to access it.

Any device a student brings to school needs to be protected by Family Zone's Mobile Zone application. This ensures that the devices will comply with the school's expectations for internet usage during school hours, regardless of internet connection.

Visit this special website to learn more about how this software is being made available to families and the school's expectations regarding devices being brought to school: familyzone.com/zayedcollege-nz

CELLPHONE USE

Students are discouraged from bringing cellphones to school as they are not a learning device. Recent international research along with feedback from staff and students clearly indicates that cell phones at school are a major distraction for our students.

If students choose to bring a cell phone, it must be switched off and left in your bag. Alternatively, you can hand it into the office at the beginning of the day and collect it at the end of the day. This ensures that the phone is not a distraction to the wellbeing and learning of the students and teachers.

In an emergency, parents should contact the main office who will convey a message to students. Process of communication:

- Students are not to call home from personal devices during school hours
- Students falling ill during the day must report to the office, who will contact parents
- Parents are not to contact their children on personal devices during school hours
- All communication is to go through the school office or staff member

INAPPROPRIATE USE

Inappropriate use of a cell phone includes:

- Any sort of bullying
- Taking photos or videos of students or staff without their permission
- Accessing social media sites during class
- Producing disrespectful messages to or about staff or other students
- Forwarding or storing photos or videos taken illegally (as above)

Students breaching this will be dealt with as per the behavioural guidelines.

RESPONSIBILITY FOR CELL PHONES AND OTHER DEVICES

Please note, if students do make the decision to bring a cell phone, a media device or any other personal items to the College, they do so at their own risk. This includes when the device is handed in to the office. Zayed College for Girls is not responsible for any loss or damage caused to any cell phone or device.

CONTACT DETAILS

School Office - 09 2550904

School Office email – admin@zayedcollege.school.nz

School Website - www.zayedcollege.school.nz

NAME	CONTACT
Regina Rasheed	Principal principal@zayedcollege.school.nz
Nazmeen Ahmed	Deputy Principal Curriculum nahmed@zayedcollege.school.nz

TEACHERS

Fawziyyah Rafiq	frak@zayedcollege.school.nz
Elena Bernardo	ebernardo@zayedcollege.school.nz
Shabana Khan	skhan@zayedcollege.school.nz
Aazmeen Nish	aazmeen.nisha@zayedcollege.school.nz
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Shalu Aara	saara@zayedcollege.school.nz
Sandy O'Brien	sandyo@zayedcollege.school.nz
Sharmila Chand	schand@zayedcollege.school.nz

SUPPORT STAFF

Administrator	admin@zayedcollege.school.nz
Zahraa Ali	accounts@zayedcollege.school.nz
Saba Gul	paprincipal@zayedcollege.school.nz
Wahid Ali	Property Manager/ Caretaker

STATIONERY LIST 2022

Subject	Year 7	Year 8	Year 9	Year 10
Quran	1 x 1B8 1 x Display folder [clear file book] 1 x 3B1 notebook	1 x 1B8 1 x Display folder [clear file book] 1 x 3B1 notebook	1 x 1B8 1 x Display folder [clear file book] 1 x 3B1 notebook	1 x 1B8 1 x Display folder [clear file book] 1 x 3B1 notebook
Arabic	BYOD 1 x LWB 1 x 3B1	BYOD 1 x 1B8 1 x 3B1	BYOD 1 x 1B8 1 x 3B1	BYOD 1 x 1B8 1 x 3B1
Islamic Studies	BYOD 1 x 2B8 1 x 4B1	BYOD 1 x 2B8 1 x 4B1	BYOD 1 x 2B8 1 x 4B1	BYOD 1 x 2B8 1 x 4B1
English	1 x 2B8 Refill Pad Ring binder BYOD	1 x 2B8 Refill Pad Ring binder	1 x 2B8 Refill Pad Ring binder	1 x 2B8 Refill Pad Ring binder
Mathematics	2 x 1E8 Ruler Math Set (compass and protractor) Scientific Calculator	2 x 1E8 Ruler Math Set (compass and protractor) Scientific Calculator	2 x 1J5 Ruler Math Set (compass and protractor) Scientific Calculator	2 x 1J5 Ruler Math Set (compass and protractor) Scientific Calculator or Graphic Calculator Casio fx
Science	BYOD 1 x 2B8 (students may use previous years science note book if it is in good condition and has a lot of empty pages)	BYOD 1 x 2B8 (students may use previous years science note book if it is in good condition and has a lot of empty pages)	BYOD 1 x 2B8 (students may use previous years science note book if it is in good condition and has a lot of empty pages)	1 x 2B8

Social Studies	BYOD 1 x 2B8 1 x 4B1	BYOD 1 x 2B8 1 x 4B1	BYOD 1 x 2B8 1 x 4B1	BYOD 1 x 2B8 1 x 4B1
Food Technology	1 x 1B8	1 x 1B8	1 x 1B8	1 x 1B8
Te Reo	1 x 2B8 1 x 4B1	1 x 2B8 1 x 4B1		
Art	A3 Scrapbook blank pages Coloured Pencils Pencil 4B and 2B Eraser Ruler BYO device	A3 Scrapbook blank pages Coloured Pencils Pencil 4B and 2B Eraser Ruler BYO Device	A4 Visual Diary pencil 4B and 2B Coloured pencils Eraser Ruler BYO Device	A4 Visual Diary pencil 4B and 2B Coloured pencils Eraser Ruler BYO device
Technology	1 x 1B8 1 x 20 page clear file book	1 x 1B8 1 x 20 page clear file book	1 x 1B8 1 x 20 page clear file book	1 x 1B8 1 x 20 page clear file book
PE	Sports gear only Swimming togs 1 x 1B8	Sports gear only Swimming togs 1 x 1B8	Sports gear only Swimming togs 1 x 1B8	Sports gear only Swimming togs 1 x 1B8
ESOL	1 x 1B8	1 x 1B8	1 x 1B8	1 x 1B8

Subject	Year 11	Year 12	Year 13
Quran	1 x Refill Pad 1 x binder and clear sleeves OR Display folder [clear file] 1 x 3B1 notebook	1 x Refill Pad 1 x Ring binder and clear sleeves OR Display folder [clear file] 1 x 3B1 notebook	1 x Refill Pad 1 x Ring binder and clear sleeves OR Display folder [clear file] 1 x 3B1 notebook
Arabic	BYOD 1 x 1B8	BYOD 1 x 1B8	NA
English	1x 2B8 20 Leaf Clear File USB	1 x 2B8 Refill Pad Clear Sleeves Ring binder USB	Refill Pad Clear Sleeves Ring binder USB
Mathematics	Refill Graph Paper Ruler Math Set (compass and protractor) Graphic Calculator Casio fx	Refill Graph Paper Ruler Math Set (compass and protractor) Graphic Calculator Casio fx	Refill Graph Paper Ruler Math Set (compass and protractor) Graphic Calculator Casio fx
All Sciences: Science, Biology, Chemistry, Physics	Science Refill pad 1 x 2B8 Hardcover Scientific Calculator or Graphic Calculator Casio fx	Biology 1 x 2B8 Hardcover Chemistry Refill Pad 1 x 2B8 Hardcover Physics Refill Pad 1 x 2B8 Hardcover Scientific Calculator or Graphic Calculator Casio fx	Biology 1 x 2B8 Hardcover Chemistry Refill Pad 1 x 2B8 Hardcover Physics Refill Pad 1 x 2B8 Hardcover Scientific Calculator or Graphic Calculator Casio fx

Art	laptop paints acrylic coloured pencils pencil 4B eraser ruler Visual Diary A4 or A3	laptop with photoshop and in-design apps if taking design or photography acrylic paints Coloured pencils 1 x A3 Visual Diary eraser, 4B pencil ruler	Laptop with photoshop and in-design apps if taking photography or design. Coloured pencils 1 x A3 Visual Diary eraser, 4b pencil, ruler
PE	1 x 1B8 1 x A4 clear file book 10 pages Sports gear BYOD - laptop	1 x 1B8 1 x A4 clear file book 10 pages Sports gear BYOD -laptop	1 x 1B8 1 x A4 clear file book 10 pages Sports gear BYOD -laptop
History	1 x Refill Pad	1 x Refill Pad	1 x Refill Pad
Religious Studies	BYOD or 1 x 2B8	BYOD or 1 x 2B8	BYOD or 1 x 2B8
Business Studies	BYOD or 1 x 2B8	BYOD or 1 x 2B8	
Media Studies	N/A	BYOD	BYOD

Please note: Students are encouraged to have their own laptop or chromebook. Access to internet will be managed at school through Familyzone. For more information please go to <https://www.familyzone.com/zayedcollege-nz>

GENERAL

These Rules are a guide and are not intended to be a comprehensive statement or exhaustive list. The School reserves the right to amend/replace these Rules from time to time at its discretion and all students are expected to know the rules and comply with them at all times.

BREACHES

Breaches of the School Rules will not be tolerated and will be treated seriously by the School's Leadership Team and Principal.

Any breach of the Fundamental Rules will be referred to the Principal. The Principal will review all the circumstances and where appropriate consider a stand- down period and/or suspension as disciplinary options.

Serious and/or sustained breaches of any of the School Rules will be referred to the Discipline Sub-Committee of the Board of Trustees. The Board will consider the Principal's report on the matter and the parents/guardians of the student and any representative (if required) will be invited to a hearing.



Educate a woman, educate a nation

ZAYED COLLEGE FOR GIRLS

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